

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
April 22, 2020

Meeting held: via Zoom 6:00PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, Ann Hart, and Kathy Omasta

Approval of minutes from vestry meeting held March 11, 2020

Motion: Judy Dye

Second: Suzanne Price

*Minutes will be emailed

Vestry Business

Financial Report: Diane Porter

Spreadsheets reviewed—March totals are good; pledge receipts 26% and non pledge 19%; Bishop's discretionary fund donation was submitted for 2018 and 2019; to date in April we have received \$17,055 in pledges and \$754 in additional giving which is a very positive response

PPP Loan Status—our loan was not included in the first round of funding; as soon as the additional funds are reauthorized by Congress, TB&T will be ready to fund the loan for payroll and insurance expenses; it was suggested that a separate account be established for PPP funds to allow us to clearly show we are only paying payroll, pension, and insurance at the end of the 8 week period to allow for loan forgiveness

Motion for treasurer Diane Porter to sign for the Payroll Protection Program loan on behalf of St. Mark's Episcopal Church under SBA with TB&T for \$23,238.00.

Motion: Jordan Medeiros

Second: Natalie Bryant

Motion approved

Motion for a separate account to be created to hold the Payroll Protection Program funds.

Motion: Suzanne Price

Second: Natalie Bryant

Motion Approved

Investment money

IPS drafted/reviewed—Investment Policy Statement had been drafted and reviewed by the treasurer, and member of the finance committee Jordan Medeiros, as well as accountant Jeanine Birmingham. It will be sent out to be approved by the vestry soon. Included in the IPS is a list of areas with which the Episcopal Church will not invest

May pledges—Diane and Sharon will let Fr. Curt know when to send out stamped envelopes.

Stamped envelopes—25 of 50 came back with pledges; it will be repeated for May at the best date to not send to those who will mail their pledge without the stamped envelope

Junior Warden's Report: Natalie Bryant

Chapel windows—only one window is not finished; it has gone to Ohio to repair extensive damage; change orders are pending

Trees—trees have been cut and removed with thanks to the office and the Junior Warden

Rectory Gables—many squirrels are moving through the gables; a contractor is being consulted

Painting Sunday School annex trim—this project will begin soon

Basement step gate—Dan and Nigel built a metal gate at the top of the basement steps; Dan's quote is \$250 to install the gate; Suzanne Price asked about why we will spend the funds to install a gate for the basement steps and Fr. Curt shared that the police shared a security concern

Rectory plumbing—four or five significant issues were corrected

Rectory laundry room floor—it is an ongoing process

Kitchen leak/garbage disposal—plumber says that the leak in the parish hall sink is related to the broken garbage disposal; the leak will be repaired per the plumber's directions

Hay bale garden is off to a strong start growing many vegetables

There is discussion about getting the original church doors from Mr. O'Neal and using them at some way in St. Mark's

Rector's Report: Fr. Curt

Pantry—being distributed through CHCHC

Graduates—Bishop Russell has requested names and pictures of those graduating from high school and higher ed

Bishop/clergy/what's next/when—Fr. Curt has had zoom calls with the bishop and clergy. No date has been set for re-opening, but it will not be May 3rd as once thought. Once the go ahead is given, it will be gradual. Fr. Curt has offered families the opportunity to come and be at St. Mark's for a Face time service as readers; it was discussed that young people can not be heard when reading

Sellers was thanked for doing morning, noon, and evening prayers on Facetime.

Next Meeting Date: May 13, 2020

Closing Prayer was offered