

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
January 15, 2020

Meeting held: St. Mark's Parish Hall at 6PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Adam Blackstock, Jordan Medeiros, Jean Orendorff, Ann Hart, Suzanne Price, and Kathy O'Masta

Devotion: Adam Blackstock

Meal: Adam Blackstock

Approval of minutes from vestry meeting held December 18, 2019

Motion: Suzanne Price

Second: Adam Blackstock

Vestry Business

Rector's Report: Bishop on Feb. 23rd for confirmation

Vestry taking on leadership roles in church: Ann Hart-grounds; Kathy O'Masta-memorial giving; Suzanne Price-food pantry; Jordan Medeiros-financial committee; Diane Porter and Joanna Taylor-hospitality;

Pastoral Report: Susan Anderson-gall bladder surgery; Stephen Cooper-completed radiation therapy; Phil Kelley-recovering from surgery; Mastersons have found a new church in Kansas; Medeiros family recovering from stomach virus; Ray Armstrong-visitation at Dillard's on Thursday 5-7 and funeral Friday at 11-he asked that memorials be made to St. Mark's Church in response to our hospitality to him; continuing to check on Donna Schubert, Dianna Lee, and Barbara Allison

Financial Report: Diane Porter

Year end packets passed out by treasurer:

first page is receipts 2018 actual to 2019 budget;

second and third pages are expenses; we are over total expenses by 7% but did remain within budgeted items pretty well;

we have been notified that property insurance is increasing \$1000.00 per year and the medical/life insurance costs are increasing \$140 per month \$188,630.00 is the most recent pledge amount for 2020

Discussion: paypal: fee of 30 cents per transaction in addition to a 2.9% fee; work was done to streamline the email notifications for donations as they come in

Sharon Denison is volunteering her time to work with our bookkeeping in QuickBooks and the rector is very thankful for the assistance, so she has been named the assistant treasurer

Jordan Medeiros brought to the vestry's attention the giving of St. Luke's Episcopal Church in Birmingham to pay off medical debt.

Ann Hart pointed out that after the age of 72 individuals may give directly from an IRA to the church without any tax liability. She asked about our largest area of need currently. Rev. Kennington pointed out that building maintenance is a major need. Diane Porter discussed the separate account we have for building maintenance and grounds.

Jordan Medeiros discussed the need for deferred buildings and grounds funds to be addressed through the budget. The need for wiring in the church was discussed in particular.

Judy Dye discussed the need for a walk through the grounds of the church to develop a priority list. She also discussed Walter Givhan's suggestion of the need to develop a specialized list of giving requests rather than those coming up more frequently during the year.

Business:

1. Kathy O'Masta has been sending out acknowledgements for memorial giving and proposes removing memorial funds from the general fund into a dedicated memorial fund account beginning January 2020

Motion: Suzanne Price

Discussion: Ann Hart-Is it necessary to separate the funds into another account?

Rev. Kennington shared that it has been brought to his attention that the funds need a special designation.

Jordan Medeiros shared that it will be important to establish the purpose of the separate memorial fund and suggested that we explore how other parishes are handling memorial funds.

Rev. Kennington pointed out that the vestry and finance committee will have the responsibility for voting on how memorials are spent as well as decide what financial institution and fund type is best for the memorial fund

Second: Judy Dye

Motion Passed

2. Rev. Kennington pointed out that we are to be commended for a history of a 10% tithe to the diocese. He asked that we continue with a tithe for the 2020 year.

Motion: Judy Dye

Second: Suzanne Price

Motion Passed

Food Pantry:

Suzanne Price shared concern that Montgomery Area Food Bank may not be a good option for us due to driving time and a lack of canned fruits and vegetables.

Rev. Kennington points out the importance of our food pantry ministry for feeding the hungry of Troy

Junior Warden's Report: Natalie Bryant

As a result of a walk-through of the parish grounds the Junior Warden, Dan Dawson, and Nigel Purvis

Priority Items: Oak tree at parish hall, rectory gables, painting brown trim

Other Items: tree removals, roof leak at belltower, carpet/ceiling tiles in youth room; pine straw on side roof; refinish parish hall table

Judy Dye asked about lights that should be left on and doors that should be locked. Rev. Kennington mentioned that he walks the grounds frequently to check those things.

Next Meeting Date: February 12, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
February 12, 2020

Meeting held: St. Mark's Rectory at 6PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Ann Hart, Suzanne Price, and Kathy O'Masta

Devotion: Jean Orendorff
Meal: Jean Orendorff

Approval of minutes from vestry meeting held January 15, 2020
Motion: Suzanne Price
Second: Kathy O'Masta

Vestry Business

Financial Report: Diane Porter

Sharon Denison is working with Diane to move from QuickBooks to monthly spreadsheets that will be provided to vestry.

PayPal payments have been useful for memorial donations from those who are not members of St. Mark's. We are still looking for an option without a fee required. Jordan suggests continuing with PayPal for ease of use. Fr. Curt discussed the use of a Square to take debit card payments or sharing with members that if they are to pledge through PayPal or the Square that they may add the fee to the pledge if using one of those methods.

Diane discussed expenses that were paid ahead and behind including the diocesan pledge and buildings and grounds \$200.00 per month.

Diane is working with adjusting the check signing privileges and is trying to get in touch with TB&T to take care of updating to Judy, Natalie, Diane, and Joanna.

Kathy discussed moving the approximately \$2000.00 in the memorial account to another account. Ann shared that those donating are appreciative of receiving a card of thanks sent by Kathy. Kathy shared details about accounts available from Troy Bank and Trust, First Cahaba Bank, All In Credit Union, and Regions Bank. Suzanne discussed simply opening a checking account, and Fr. Curt asked about a money market account.

Ann suggested that the Not for Profit checking account without a fee from Troy Bank and Trust be used for the Non-Designated Memorial Fund.

Motion: Jordan Medeiros
Second: Suzanne Price

Passed

Fr. Curt stated that we have withdrawn our application from VanGuard. He shared information from Wells Fargo Advisors, Edward Jones, and Jay Shirley, CPA to invest the \$12,000.

Fr. Curt proposed working with Wells Fargo Advisors due to locally operated and low annual fee. The only requirement is an IPS that guides the parameters for investing. Fr. Curt provided to the vestry a sample IPS and a guide to developing one for St. Mark's. Fr. Curt further suggested letting the finance committee work to develop the IPS.

Ann proposed Brett Chipser who invests for several local people. His office is in Destin, but he comes to Troy frequently. Ann will gather information from him during the next week.

Jordan cautioned that money managers may not be the best group to work with because of where their profits originate.

Diane discussed rounding the amount we have up to an even \$12,000 to invest.

Motion: Jordan Medeiros

Second: Suzanne Price

Passed

Junior Warden's Report: Natalie Bryant

Tree removal is pending, because the company coming to look into removing the tree was not able to come this week with the heavy rain. The city has determined that the tree is not theirs to remove.

The window project is set to begin in March along with painting and refurbishment of the Sunday School areas. Caleb will be contacted to share that information with Ann and others on the vestry.

Ann is continuing to work around the parish hall door removing rose bushes and around the property to look at fertilization needs. David Darnell asked about planting rye grass around the property next winter but discussion did not support that look. Ann discussed cleaning out and beautifying the memorial garden as well. The straw bale garden is also a work in progress. Judy thanked Charles and Ann Hart for the beautiful Celtic cross in the Pine Street garden. Fr. Curt further thanked Jordan and David for placing the heavy cross in the bed.

Natalie discussed the gables on the rectory. She called a name Suzanne provided, but he decline. Natalie is going to call another person about working with the gables.

Senior Warden's Report: Judy Dye
No report at this time.

Rector's Report:

Report:

Blessed community is our theme for the Lenten series. Fr. Curt shared that several community groups will come and present opportunities to serve our community.

Bishop Russell is coming to confirm nine candidates on February 23rd. He will meet with the whole parish to discuss confirmation and go to the jail ministry following confirmation. A reception will be held for those being confirmed following the Eucharist. He met with campus ministry students at St. Mark's a few weeks ago as well.

Interim of Sellers working in the office is nearing an end, so there is a job description being created as we look for a new parish administrator. Sellers has offered to train the person hired permanently. The vestry thanks Sellers for her service and commitment to St. Mark's.

Hospitality:

Fr. Curt shared that we have upcoming: confirmation reception, Shrove Tuesday suppers, and Lenten suppers.

Food Pantry:

Suzanne shared that the Montgomery Area Food Bank has more of the items we need, and we are placing our first order soon.

Next Meeting Date: March 11, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
March 11, 2020

Meeting held: St. Mark's Parlor at 7:30PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, and Kathy O'Masta

Approval of minutes from vestry meeting held February 12, 2020

Motion: Suzanne Price
Second: Jordan Medeiros

Vestry Business

Financial Report: Diane Porter

Diane and Sharon are continuing to move through organizing financial records.
The audit will begin soon.

Motion: Move the non designated memorial funds to TB&T savings account
Suzanne Price

Second: Natalie Bryant

Motion Passed

Motion: Move \$12,000 investment funds to Wells Fargo Advisors
Judy Dye

Second: Suzanne Price

Motion Passed

Junior Warden's Report: Natalie Bryant

Chapel windows: March 19th the group from Ohio will repair windows on site.
They will be paid as they work and the balance due as work is completed.

The tree near the parish hall will be cut away from the roof; the entire tree will not be removed

Senior Warden's Report: Judy Dye

Thanked Joyce Landers for leading Morning Prayer and Jamie McDonald for leading the prayers

Rector's Report: Fr. Curt

Parochial Report was presented. No questions were asked. Fr. Curt pointed our attention to the outreach and service ministries.

Motion to Approve Parochial Report: Natalie Bryant

Second: Jordan Medeiros

Report was Approved

Next Meeting Date: April 15, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
April 22, 2020

Meeting held: via Zoom 6:00PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, Ann Hart, and Kathy Omasta

Approval of minutes from vestry meeting held March 11, 2020

Motion: Judy Dye

Second: Suzanne Price

*Minutes will be emailed

Vestry Business

Financial Report: Diane Porter

Spreadsheets reviewed—March totals are good; pledge receipts 26% and non pledge 19%; Bishop's discretionary fund donation was submitted for 2018 and 2019; to date in April we have received \$17,055 in pledges and \$754 in additional giving which is a very positive response

PPP Loan Status—our loan was not included in the first round of funding; as soon as the additional funds are reauthorized by Congress, TB&T will be ready to fund the loan for payroll and insurance expenses; it was suggested that a separate account be established for PPP funds to allow us to clearly show we are only paying payroll, pension, and insurance at the end of the 8 week period to allow for loan forgiveness

Motion for treasurer Diane Porter to sign for the Payroll Protection Program loan on behalf of St. Mark's Episcopal Church under SBA with TB&T for \$23,238.00.

Motion: Jordan Medeiros

Second: Natalie Bryant

Motion approved

Motion for a separate account to be created to hold the Payroll Protection Program funds.

Motion: Suzanne Price

Second: Natalie Bryant

Motion Approved

Investment money

IPS drafted/reviewed—Investment Policy Statement had been drafted and reviewed by the treasurer, and member of the finance committee Jordan Medeiros, as well as accountant Jeanine Birmingham. It will be sent out to be approved by the vestry soon. Included in the IPS is a list of areas with which the Episcopal Church will not invest

May pledges—Diane and Sharon will let Fr. Curt know when to send out stamped envelopes.

Stamped envelopes—25 of 50 came back with pledges; it will be repeated for May at the best date to not send to those who will mail their pledge without the stamped envelope

Junior Warden's Report: Natalie Bryant

Chapel windows—only one window is not finished; it has gone to Ohio to repair extensive damage; change orders are pending

Trees—trees have been cut and removed with thanks to the office and the Junior Warden

Rectory Gables—many squirrels are moving through the gables; a contractor is being consulted

Painting Sunday School annex trim—this project will begin soon

Basement step gate—Dan and Nigel built a metal gate at the top of the basement steps; Dan's quote is \$250 to install the gate; Suzanne Price asked about why we will spend the funds to install a gate for the basement steps and Fr. Curt shared that the police shared a security concern

Rectory plumbing—four or five significant issues were corrected

Rectory laundry room floor—it is an ongoing process

Kitchen leak/garbage disposal—plumber says that the leak in the parish hall sink is related to the broken garbage disposal; the leak will be repaired per the plumber's directions

Hay bale garden is off to a strong start growing many vegetables

There is discussion about getting the original church doors from Mr. O'Neal and using them at some way in St. Mark's

Rector's Report: Fr. Curt

Pantry—being distributed through CHCHC

Graduates—Bishop Russell has requested names and pictures of those graduating from high school and higher ed

Bishop/clergy/what's next/when—Fr. Curt has had zoom calls with the bishop and clergy. No date has been set for re-opening, but it will not be May 3rd as once thought. Once the go ahead is given, it will be gradual. Fr. Curt has offered families the opportunity to come and be at St. Mark's for a Face time service as readers; it was discussed that young people can not be heard when reading

Sellers was thanked for doing morning, noon, and evening prayers on Facetime.

Next Meeting Date: May 13, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
May 20, 2020

Meeting held: St. Mark's Parish Hall at 5:00PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, Ann Hart, Adam Blackstock, and Kathy Omasta

Approval of minutes from vestry meeting held April 22, 2020

Motion: Jordan Medeiros
Second: Suzanne Price
Motion Passed

Vestry Business

Financial Report: Diane Porter

Spreadsheets—The PPP loan was approved; no separate account was opened; funds were deposited April 30th and necessary record keeping will be done to stay within the guidelines for forgiveness of the loan; April pledges were as expected; plate offerings are at \$0

Investment Money—Colin McCrary related that the \$12,000 will incur a \$300 yearly fee unless he is able to get an advisor's account for us; McCrary is also reviewing the IPS document and will be in touch

---Ann will also be sending Diane the name of an investor, Brett Chipser, in Destin that may handle a church's investment fund for little to no cost

Memorial Money—fund has been established at \$6,114 from 2017-April 2020

May pledges— \$10,500 to date along with \$2,000 for food pantry; no further mailing of stamped envelopes seems to be necessary at this time

Junior Warden's Report: Natalie Bryant

Chapel windows—the window sent away for repair will be returned on July 10th; Jr. Warden will reach out to the company about cost differences due to only taking one window to Kentucky

Troy Cable—less was budgeted for cable and internet with the intention of cancelling the cable and only keeping the internet; interest is to cancel the contract and try to get a better rate for wifi; current contract was electronically renewed about a year ago by Roxie; Chase Taylor will reach out to Conley Freeman to see what our options are

Rectory Gables—Caleb and Dan Dawson will repair when weather and social distancing allows

Ann Hart asked about the possibility of missing shingles over the nave near the bell tower. Jr. Warden will look into it.

Senior Warden's Report: Judy Dye

Letters to parishioners—Judy Dye proposed that the 9 vestry members divide the list of parishioners and send a note to say we're thinking of them during this time; a list of suggestions for format and changes to the directory was distributed to the vestry and a list of names for cards will be sent to each vestry member; we are asked to complete the 6-7 cards each within a week

Pantry Report: Suzanne Price

6,671 pounds of food was purchased from Montgomery Area Food Bank for \$756.60; CHCHC has distributed 97 fifteen pound bags of food in 6 weeks

Memorial Report: Kathy Omasta

Episcopal Signs— We are exploring two new St. Mark's signs with arrows for each end of Murphree St., possibly a 3rd sign at Three Notch and 231, and repair the one at the corner of Murphree and Pine; Melissa Sanders would need to come look at the 1 existing sign at the corner of Murphree and Pine and Kevin Booth will have to be consulted about the additional signs

Rector's Report: Fr. Curt

Original Doors of St. Mark's—12 feet tall and 3 feet wide; double doors; in Jim O'Neal's basement; he will give them to us to possibly refinish and decoratively hang in the parish hall

Organ Entablature—Schubert's gave a designated memorial to finish the entablature very soon

VBS—\$180.00 curriculum was purchased; tentatively for mid-July and all outdoors; Avie Medeiros is looking for volunteers;

Canterbury—gifts were purchased for the graduates that will be mailed to them

May 31 and beyond—we will have Eucharist outdoors at St. Mark's on May 31st; Fr. Curt will send out the PDF from the bishop to the vestry to help answer everyone's questions; a team is being put together to orchestrate the service; after May 31st services will move inside, possibly with two services to accommodate social distancing; communion will be offered in one kind; no hospitality may be offered after services

Next Meeting Date: TBD
Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
June 10, 2020

Meeting held: St. Mark's Parish Hall at 5:00PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, Ann Hart, and Kathy Omasta

Approval of minutes from vestry meeting held May 20, 2020

Motion: Suzanne Price

Second: Judy Dye

Motion Passed

Vestry Business

Financial Report: Diane Porter

Spreadsheets—Through May should be at 42% of budget and we are in line with that percentage; June pledges are coming in; we are of course low in non-pledge giving; Ann asked about the needlepoint project and we discussed that work was being done on the bishop's seat and kneeler; \$76,000 is our total assets across all accounts

Memorial Money—\$6,114.25 in memorial account

Junior Warden's Report: Natalie Bryant

Chapel Windows—There was one change order (\$3800) for taking one window off site to repair window sash; the tasks for that window in the change order were not included in original invoice of \$10,761; reinstallation of the windows should be completed July 10th

Painting—the frames and doors are underway

Final Invoices—the final amount owed including change order will be forwarded to the vestry by Natalie--\$4701.50 is believed to be the amount owed reflecting the initial invoice, change order, and two previous payments made

Inside of the chapel—the construction is not historic and it is not wearing well; the walls up to the point the pitch begins are old wood paneling; conversation is underway regarding painting the existing walls or tearing off the existing paneling and replacing it with sheetrock or another substance; vestry will discuss this at a later date

Roof has had a full inspection with an estimate; Caleb Dawson has the estimate, but vestry does not have it in hand tonight; \$15,500 for repairs—no new roof is needed; it will be emailed to the vestry

Willie Jones, painter, has offered to repair and paint the rectory gables and other brown wood for \$800 in labor plus materials

Motion—Jordan Medeiros

Second—Suzanne Price

Motion Passed

Senior Warden's Report: Judy Dye

Judy thanked the vestry for writing pastoral care notes

Pantry Report: Suzanne Price

Large supplies continue to be picked up from Montgomery Area Food Bank and given to those in need; OCAP is considering supporting our food pantry with some of their federal grant money; new shelving and freezers are in consideration for the food pantry

Memorial Report: Kathy Omasta

Episcopal Signs—Jason at Dept. of Transportation said that they do not approve directional signs for houses of worship; the plan is now to repair the sign in front of the Pattersons by adding the missing arrow

Rector's Report: Fr. Curt

Canterbury Leadership—Bennett Brake will be the intern for Canterbury Club beginning in July; he is excited to work with the group and increase our connection to the athletics department; Stephanie LaBonte is a St. Mark's member and licensed psychologist-she will be the campus missioner of the St. Mark's Canterbury Club in support of the college students; Karl and Jessica Pollack are ready to begin the EYC as soon as it is safe to do so

In-person Worship

Fr. Curt has conferred with the bishop and several medical professionals; tentative plan is for 2 services at 9:30 and 11 on June 21st with an RSVP

New business—Fr. Curt's has accepted a call to a church in Wilmington, Delaware; a letter will be mailed to the church; he will not make the announcement via facebook live—instead he will call or go see members to tell them; his last Sunday at St. Mark's will be July 26th; Bishop Russell will be in touch with Judy

Next Meeting Date: July 8, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
July 15, 2020

Meeting held: St. Mark's Parish Hall at 6:00PM

In attendance: The Rev. Curt Kennington, Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, and Kathy Omasta

Father Curt shared a reflection with the vestry: Romans 12 and Mathew 5:14-16

Approval of minutes from vestry meeting held June 10, 2020

Motion: Suzanne Price

Second: Jordan Medeiros

Motion Passed

Vestry Business

Financial Report: Diane Porter

Spreadsheets—June pledges were down but some parishioners paid June and July together; giving statements are being prepared and will be sent possibly with an accompanying note; emails will be sent to those who frequently check their email and copies will be physically mailed as needed; the termite contract was renewed in November of 2018 and as a result our annual payment has increased from \$450 to \$1,050 in addition to \$2800 initially to treat the termites found in one zone; discussion was held regarding the accuracy of the higher payment being requested each year rather than simply in the first year of the ten year contract; the Junior Warden will review the contract for accuracy; Junior Warden will also work with the treasurer to explore if the cable contract can be suspended since the rectory will be unoccupied

Junior Warden's Report: Natalie Bryant

Roofing—The cost is believed to be nearly \$15,000 to be sure leaks are corrected; the Junior Warden is looking at the estimate before asking the vestry to move forward

Chapel Windows—the project is completed; a plaque is being prepared to be used in the consecration of the windows when safe to gather

Painting—the windows, gutters, and other wood around the outside of the rectory have been painted; the gables were painted separately and brought the total cost to \$1050 instead of \$800

Senior Warden's Report: Judy Dye

Fr. Massey has found an interim or long term supply priest for us: Susan Nanney; the discussion of her contract will occur at a meeting on July 29th; Rev. Nanney most recently served as the assistant dean of the cathedral of St. Louis; she is retired to Pensacola; we will also discuss rectory security at the 29th meeting especially with several empty homes and females living alone near the church; Fr.

Curt shared that there was an attempted break in at the church about a week ago; they left before the police arrived but a report was made to increase patrols of the property; it was suggested that outdoor lighting be increased

Pantry Report: Suzanne Price

Pantry has partnered with Boys and Girls Club providing 10 bags per week; a load has been picked up from Montgomery Area food bank and will be unloaded after it sits for 3 days; Suzanne has agreed to lead the food pantry ministry while in St. Mark's is in transition; Isaiah has not communicated how the OCAP grant approval will be used to support the food pantry

Memorial Report: Kathy Omasta

Denison's request—the family wants to do something in memory of Bill and Jane; Fr. Curt asks that the vestry begins thinking about possibilities; ideas should go to Kathy

Rector's Report: Fr. Curt

Numbers—Fr. Curt provided the vestry with his last report outlining the ministry of St. Mark's during the 3 years he served

Walk-through—Fr. Curt will do a walk-through along with the Senior and Junior Warden to be sure the parish is aware of needs and changes; the vestry will work with Fr. Curt to remove and record the removal of his personal items; the wardens will receive the keys and registers; the discretionary fund will be zeroed out to the general fund until a new rector is called

Leadership—a list of those who will serve in particular capacities was given to the vestry and discussed; the list was corrected to reflect that David Darnell is only responsible for the grounds

Cheryl Purvis has agreed to keep the bulletins, communication and office working until we hire a permanent parish administrator; she has worked with Sellers to ensure a smooth transition

Next Meeting Date: July 29, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
July 29, 2020
6:00 PM in St. Mark's Parish Hall

Whoever speaks must do so as one speaking the very words of God; whoever serves must do so with the strength that God supplies, so that God may be glorified in all things through Jesus Christ. To him belong the glory and the power forever and ever. Amen 1 Peter 4:11

Proclamation – Joel Williams' nomination for Diocesan Lay Leadership Training

Members in attendance: Judy Dye, Natalie Bryant, Diane Porter, Joanna Taylor, Suzanne Price, Jordan Medeiros, Kathy Omasta, Adam Blackstock, Ann Hart, Jean Orendorff

Approval of minutes of July 15, 2020 (handout)

Motion: Jordan Medeiros

Second: Kathy Omasta

Motion Passed

Announcements & Miscellaneous Business

- Vestry Contact Information
 - Note change in Kathy's information—no land line
 - Judy will email updated vestry contact information
- Signing thank-you cards for Claire Taylor and Chase Taylor
- Services
 - Morning Prayer, August 2, led by Joyce Landers, with music by John Jinright—St. Mark's Facebook Bulletin posted on St. Mark's website.
 - Compline, August 9, led by Chase Taylor, with music by John Jinright. Volunteers needed if we wish to continue Compline. Facebook & time
 - Suzanne suggested that a set schedule be developed, so that we will know when to expect Compline on St. Mark's Facebook
- Volunteer Office Coordinator—Cheryl Purvis
 - Hours: Monday, 10:00 a.m. – 2:00 p.m.
Thursday, 10:00 a.m. – 12:00 p.m.
 - Cheryl will be in the office working, but the office is not open to visitors. The phone message has been updated accordingly.
 - We are continuing to search for a parish administrator to hire. Judy Dye will look into how we will interview and hire once someone is found
- Security Check Rotation (handout)
 - Each evening a church member will walk the grounds of the church to check for any issues.
- St. Mark's Directory (handout)

Junior Warden's Report

- Some of those doing the evening rotation will flush the parish hall toilet intermittently to keep it working well

Food Pantry Report – Suzanne Price

- Bags are donated each week to the Boys and Girls Club and to CHCHC; the weight of each bag was dropped due to shortages at the Montgomery Area Food Bank
- Now that Cheryl will be in the office 2 days per week, a motion is made to have someone available to give out food to anyone dropping by from 9-12 on Monday-Thursday.
 - Motion—Jordan Medeiros
 - Second—Adam Blackstock
 - Motion passed
- Suzanne is considering purchasing a freezer to allow us to give out frozen meat from the food bank

Security Committee Report – Jordan Medeiros, Chair

- Looking for additional volunteers that know the church campus and are familiar with technological possibilities for security
- Committee is looking to add cameras: Ring or Nest at strategic spots
- Committee will explore lighting; flood lights on a timer will be added
- Estimated costs seem to be \$750 – 1000 dollars with a small monthly fee

Rectory Readiness Committee – Judy Dye

- Deb Davis, Chair
Deb will form a committee to assist in taking care of the following:
 - Window coverings ~ Kenningtons left some window coverings. Deb has measured and will purchase inexpensive coverings for the other windows.
 - Basic furniture in the event that Rev Nanny needs use of the rectory.
 - For the time being, a lamp on a timer is in the rectory.

Communications Committee Information

- Membership
 - Donna Schubert, Chair
 - Penelope Dawson
 - TBD
- Responsibilities
 - Administering website and Facebook – Donna
 - Preparing and sending e-communications – Penelope Dawson
 - Maintaining parish contact information & creating directories – Donna and Penelope

Moving Forward at St. Mark's

- Rev. Nanny—is ready to negotiate. We've notified Fr. Massey Gentry and are awaiting word from him. Will phone him tomorrow if he hasn't responded.
 - How would we like for her to serve us? Suggestions for the following topics were discussed, and Judy welcomed suggestions to be emailed to her following the meeting as well.
 - Services:
 - Time on site:
 - Office hours
 - Can we discuss financial issues at this point? We do not have an expected pay schedule. Fr. Massey Gentry will help with this.
 - Welcoming Rev. Nanny: ideas were discussed including small group gatherings outside
- Fr. Massey mentioned recently that we'd complete a self-study and parish profile and form a search committee in the fall.
- Christian Education for Fall

- We need ideas & personnel: Judy asked that we begin thinking about possibilities
 - We have a Zoom account for St. Mark's. For Christian Education; Canterbury Club and vestry meetings.
 - Avie Medeiros has ideas she will share
- Small-group gatherings for St. Mark's: discussion about outside gatherings and possible in person worship; Judy will look at forming committees for moving forward with worship and responsible social gatherings

Questions and Suggestions

- Time for an audit to begin; Diane will use last year's audit committee
- Jordan—suggested sharing more information about interim priest and that this search will take longer; a search committee will not be formed until later in the fall;
- Judy plans to mail a detailed letter to the parish family regarding transition
- Adam offered to create a gmail account for the vestry that will allow people to send suggestions
- Jordan also suggested that a vestry member be on the communications committee

Next Meeting – August 12, 2020

Closing Prayer

Almighty and ever living God, ruler of all things in heaven and earth, hear our prayers for the parish of St. Mark's. Strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church; through Jesus Christ our Lord. Amen

Now to him who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine, to him be glory in the church and in Christ Jesus to all generations, forever and ever. Amen. Ephesians 3:20-21

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
August 12, 2020

Whoever speaks must do so as one speaking the very words of God; whoever serves must do so with the strength that God supplies, so that God may be glorified in all things through Jesus Christ. To him belong the glory and the power forever and ever. Amen 1 Peter 4:11

Members attending: Judy Dye, Natalie Bryant, Kathy Omasta, Jean Orendorff, Jordan Medeiros, Ann Hart, Suzanne Price, Joanna Taylor, and Diane Porter

Approval of minutes of July 29, 2020 Meeting – minutes approved via email – discuss procedure going forward.

Announcements & Miscellaneous Business – Judy Dye & vestry members

Thanks for your warm welcome for The Rev. Nanny and for your “Getting to Know Us” presentations. We’re awaiting word from The Rev Canon Massey Gentry as to our next move.

Worship Opportunities

Morning Prayer, August 16, led by Walter Givhan—on St. Mark’s Facebook page at 9:30 a.m.

Morning Prayer, August 23, led by Curt Porter ~ on St. Mark’s Facebook page at 9:30 a.m.

Organist—John Jinright

Technology assistant—Chase Taylor

Bulletin posted on St. Mark’s webpage and on Facebook.

Update to St. Mark’s Directory

Workshop Opportunity:

Truth, Healing, Justice: Three-part Series with Catherine Meeks, PhD: Sponsored by the Episcopal Diocese of the Central Gulf Coast Commission on Racial Justice & Reconciliation

Session 1: August 12 – Truth

Session II: August 19 – Healing

Session III: August 26 – Justice

For more information and registration: www.diocgc.org/post/truth-healing-justice

Items of Interest from “What’s Happening”

John Jinright will play our favorite hymns and post them on Facebook. jjinrig@troy.edu

Saturday, August 15 ~ 11:00 am. Jonathan Myrick Daniels and the Martyrs of Alabama on line Pilgrimage www.dioala.org/jonathandaniels

Please read “What’s Happening” each week. Thanks to Penelope Dawson for producing it.

Other Announcements

Treasurer’s Report – Diane Porter

Financial report—There was discussion about the differences moving forward in pension, retirement, and insurance with supply priests or interim priest as compared to a full time clergy member

Procedure for purchasing—the small amount in the rector’s discretionary fund was written into the general account to zero out the account when Fr. Curt left; discussion took place about the senior and junior warden approving and notifying the treasurer about any spending of discretionary funds from the general account until a full time priest is in place.

Motion: Jordan Medeiros

Second: Suzanne Price
Motion Approved

The treasurer suggested that the person responsible for each area of the budget (i.e. buildings and grounds or hospitality) must approve spending from that line item. Jordan commented that we need a well-developed plan to document that the person in charge of each line item approved spending from that area. The plan will be worked on and presented to the vestry at a later date.

The remaining PPP loan amount being used to possibly repair the electrical issues with the building was briefly discussed as was the roof repair that is needed.

Junior Warden's Report - Natalie Patterson

St. Mark's maintenance walk-through was thoroughly conducted, and thanks were given for that. A list will be sent out to the parish via email regarding the findings of the walk through and volunteer opportunities. The roof repair needs will be added to the list before sending out.

Proposal by Dan Dawson and Nigel Purvis regarding the church's electrical needs was shared with the vestry. Jordan Medeiros expressed concerns that the electrical needs have not been addressed to date. He discussed using PPP loan funds to take care of much needed repairs to the electrical system and roof.

Suzanne Price suggested that we seek a low interest loan from the diocese to fund the repairs rather than using the PPP loan funds and the existing investment fund.

Diane Porter reminded the vestry that we will need to plan as a vestry how to use the PPP funds. We will also have budget savings from not having a full time priest that may cover the cost of the electrical repairs in only a few months.

The vestry will secure estimates for electrical and roof repair. The finance committee will then give the vestry a recommendation.

Food Pantry Report - Suzanne Price

2000 pounds of food as well as hand sanitizer for the elementary school was picked up this week from the Montgomery Area Food Bank.

Moving Forward at St. Mark's

Christian Education for Fall—It was suggested we start back in September through Zoom or Google Meet.

We still need leaders for children's Christian Education.

Karl and Jessica Pollack are considering how to best serve the youth.

Joel & Teri Williams and Catherine Allard will lead adult formation—however it can be managed.

Small-group gatherings for St. Mark's - Ann Hart

Frances Givhan, Curt Porter, and Ann have been discussing options for worship at St. Mark's. The ideas won't be implemented until it is deemed safe to do so. Ideas are being discussed to worship outside on the grounds of St. Mark's in small groups. Once we have worship plans solidified, social small group meetings may be discussed. One idea is to draw 8 feet or larger circles 8 feet away from each other on the lawn of St. Mark's. 15-20 people could gather at one time this way for Evening Prayer or other simple services. The church office could take reservations for a service date and time during the week to accommodate all that want to gather but in groups of a safe size.

Holding a drive by blessing of the back packs was mentioned and a plan will be formed and shared.

Devotional

Next Meeting - September 9, 2020 - 6:00 Meeting place to be determined.

Closing Prayer

Almighty and ever living God, ruler of all things in heaven and earth, hear our prayers for the parish of St. Mark's. Strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church; through Jesus Christ our Lord. *Amen*

Now to him, who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine, to him be glory in the church and in Christ Jesus to all generations, forever and ever. Amen. Ephesians 3:20-21

Approval of August 12, 2020 minutes via email

Motion: Jordan Medeiros

Second: Natalie Patterson

Motion passed

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
September 9, 2020

Meeting held: St. Mark's Parish Hall at 6:00 PM

In attendance: Judy Dye, Natalie Bryant, Diane Porter, Ann Hart, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, and Kathy Omasta

Opening Prayer and Devotional was offered by Judy Dye

Special Report: Electronics Upgrade—Chase Taylor

Chase explained that we need internet in the nave to have streaming work well for Sunday services as well as for the overall workings of the parish including the possibility of security cameras and phone systems moving forward. He proposes adding wifi to the parish hall, nave, office, and Seabury house by running fiber connections and related hardware for an installation cost of \$3800.00. The internet from Troy Cable would be for the same one monthly internet service fee for the whole church campus.

Approval of minutes from vestry meeting held 8-12-20

Motion: Suzanne Price

Second: Jordan Medeiros

Minutes Approved

Vestry Business

Senior Warden's Report:

Shared pastoral concerns of the parish.

Judy Dye will have a Zoom meeting with Bishop Russell and other parishes without a priest to discuss returning to in person worship perhaps by the first Sunday in October.

Thanks was given to the security team for checking the building in the evenings.

Suzanne Price shared the concern that the organ speaker stand near the front door is not finished

Motion—Joanna Taylor—We return to in person worship for Morning Prayer with social distancing and masks and reservations of up to 30 people through Cheryl beginning Sunday, September 13th

Second—Natalie Bryant

Motion discussion---Judy suggested beginning September 20th

Diane suggested waiting until the 1st Sunday in October for Eucharist and a more celebratory return to worship; Diane suggested that we count people and move those who cannot be seated safely inside to the lawn or parish hall rather than a reservation system

Final Motion: We will send out an email blast announcing the return to in person worship on Sunday, September 20th. Everyone is welcome to attend. Masks and social distancing will be followed to include moving parishioners to the grounds of the church if too many come to safely distance in the nave. We will actively seek a supply priest for Eucharist the first Sunday in October.

Motion Passed

Financial Report: Diane Porter

Discussion of costs of internet, additional live streaming equipment, and the roof as well as savings from not currently paying a rector or parish administrator.

Motion—Jordan Medeiros: Install internet at the cost of approximately \$3800.00 to the nave, Seabury House, and parish hall

Second—Joanna Taylor

Motion Discussion—We can pay the electrical upgrades and still have the necessary money to pay \$4000 or less for internet installation

Motion Passed

Junior Warden's Report: Natalie Bryant

Discussion of completed projects from the maintenance list and roof repairs.

Food Pantry Report: Suzanne Price

Food Pantry at Seabury House is now open Monday-Thursday

Montgomery Area Food Bank is very helpful to keep the pantry stocked at lower cost

Suzanne is working to increase foot traffic at the food pantry at Seabury

There is also a project underway to provide snacks to needy children at school

Memorial Committee Report: Kathy Omasta

Kathy Omasta distributed a copy of suggested Memorial Fund procedures for the vestry to review before voting at the next meeting. Diane Porter suggested consolidating all memorial funds into a single account to reduce account fees.

Motion—Suzanne Price--close the smaller account to avoid fees

Second—Jordan Medeiros

Motion Passed

Moving Forward at St. Mark's

Clergy---Massey is offering regular supply priest without a long term agreement; the vestry is going to ask Massey to continue looking for an interim for St. Mark's

Motion—Suzanne Price

Second—Joanna Taylor

We will ask Massey to continue searching for an interim both in our diocese and outside of our diocese and are open to long term supply as well

Christian Education for Fall—plans are underway

Stewardship Campaign---Walter Givhan will lead the campaign

Rally Day---committee to plan: Joanna Taylor, Kathy Omasta, Suzanne Price

Search committee—the vestry will elect the committee soon

Next Meeting Date: October 14, 2020

Closing Prayer was offered

St. Mark's Episcopal Church, Troy
Vestry Meeting Minutes
September 17, 2020

Meeting held: St. Mark's Parish Hall at 6:00 PM

In attendance: Judy Dye, Natalie Bryant, Diane Porter, Ann Hart, Joanna Taylor, Jordan Medeiros, Jean Orendorff, Suzanne Price, and Kathy Omasta

Opening Prayer and Devotional was offered by Judy Dye

Vestry Business

Senior Warden appointed Teri Williams as Search Committee Chair.
The vestry consented unanimously.

Ex-officio Member of the Search Committee: Suzanne Price nominated Joanna Taylor.
The vestry consented.

The members of the vestry discussed those who did and did not agree to be considered for the search committee. Members of the vestry voted with the following results:

Teri Williams--chair
Michelle Armstrong
Tom Davis
Dan Dawson
Frances Givhan
Stephanie LaBonte
Jessica Pollack
Donna Schubert
John Jinright
Joanna Taylor—ex officio

Junior Warden's Report:

Basement Cleaning Day—Sept. 26th

Clean up Day—Oct. 3rd

Caleb Dawson intends to complete the screen for the organ speakers by the end of October.

The Greenery Sale—motion made to discontinue the greenery sale

Suzanne Price--motion

Jean Orendorff--second

Motion Passed

Chase Taylor was thanked by the vestry for his expertise and work to improve the live stream of our services at St. Mark's.

St. Mark's Episcopal Church, Troy
Vestry and Search Committee Meeting Minutes
September 30, 2020

Meeting held: St. Mark's Parish Hall at 7:00 PM

In attendance: Fr. Massey Gentry, Judy Dye, Diane Porter, Joanna Taylor, Jean Orendorff, Kathy Omasta, Teri Williams, Donna Schubert, Jessica Pollack, Dan Dawson, Michelle Armstrong, Tom Davis, and John Jinright

Opening Prayer was offered by Massey Gentry

- Fr. Gentry
 - shared that there is a clergy shortage across the country
 - has spoken to four clergy people who are interested in St. Mark's
 - suggested 45 day timeline to develop a profile based on the Ministry Portfolio template provided
 - urged us to contact Babcock or Weinstein to price out insurance
 - vestry needs to decide on the gross amount available to pay a priest: insurance, pension, and salary
 - no candidate is in the process until the search committee reaches out to a priest the diocese sends to us based on a match of our profile and theirs
 - those who wish to be considered will be asked to send their OTM profile, resume, picture, copy of something they've written, audio version of a sermon in a format the search committee chooses,
 - Fr. Gentry reviewed the OTM profile template and explained various items related to clergy compensation package
 - clergy may be called as 'priest in charge' for one year and then named rector at the discretion of all parties
 - Fr. Massey only likes to look outside of the southeast if necessary
 - Zoom interviews are possible, but we should visit the clergy and he/she should visit us before calling a priest
 - Fr. Massey asked if the search committee had any qualifications that they would refuse to call a priest based upon and none were shared
- Judy Dye asked the vestry if anything had come up in vestry meeting that should be shared now. Nothing was shared.
 - Search committee will send one name to the vestry based on consensus of the group.
 - The senior warden and the treasurer will negotiate the package with the priest selected. Fr. Massey will write up the letter of agreement.
 - Typically parishes conduct a survey of parishioners before writing both the narrative for the website and the OTM profile document, but Fr. Massey is suggesting we move more quickly with the OTM to avoid the risk of losing out on the four names he currently has listed as interested in our parish

- Teri Williams suggested that the search committee meet soon after this joint meeting to determine what questions should be sent to the parish at large to get input for the profile
 - suggested that the parish get together the OTM profile by the end of October
 - vestry needs to quickly set the compensation package
 - the four interested clergy people will be sent the last 3 years' parochial reports now to give them some information while the OTM profile is being developed
- Donna Schubert will work on entering the information in the database for OTM. Tom Davis offered to support her in the work of the writing needed to answer the narrative questions to help things move along as quickly as possible
- Jessica Pollack asked about the need for confidentiality. Fr. Massey said that as names are discussed in the search committee they should be held strictly confidential until a single candidate is selected. The search committee will tell candidates when they are no longer being considered but parishioners should not be told
 - suggested asking if candidates are in other search processes as well as ours and giving them only 24 hours to respond once an offer is made.
 - the second choice candidate will not be called if the first choice turns down the offer

In attendance: Judy Dye, Kathy Omasta, Jean Orendorff, Jordan Medeiros, Joanna Taylor, and Suzanne Price

Opening Prayer

Devotional

Approval of Minutes of Past Minutes:

- In the future, we will reply to the email with the minutes either in agreement or with changes requested. We will then consider the minutes approved electronically. Judy Dye will email the approved minutes to Donna Schubert for posting and will also post them on the bulletin board in the parish hall.
- September minutes were approved as sent.

Announcements & Miscellaneous Business – Judy Dye & vestry members

- Robert Pullen is doing zoom Sunday school with the children, and Joyce Cooper is delivering packets for the lesson each week.
- Donna Schubert is loaning the furnishings needed for the rectory for our supply priest, and we are grateful.
- Karl and Jessica Pollack have the EYC up and running well.
- The parish hall restroom is repaired, and the Seabury restroom is coming along nicely. Many thanks were offered for Dan and Nigel's ongoing great work for our parish.
- Jordan shared thanks that Dan, Nigel, and Chase have completed so much work to improve the church campus during the quarantine.

Treasurer's Report – sent by Diane Porter

- There were no questions about the documents as emailed.

Food Pantry Report – Suzanne Price

- Suzanne Price told the group that we currently have so much food for the food pantry that it is filling the priest's office as well as our food pantry.
- Memorandum of Agreement has been signed between the Food Pantry and OCAP.

Memorial Fund Report – Kathy Omasta

Jordan-motion

Suzanne—second

Motion passed to approve the memorial fund Policies and Procedures

Rally Day Committee Report – Joanna Taylor

- The committee received few responses to the initial email. Joanna Taylor will follow up with Rally Day 2.0. Kathy Omasta will take care of assigning roles for the Nov. 1st service.

Search Committee Update – Joanna Taylor

- The initial work of the Search Committee on October 7th to form the Parish Survey and Parish Profile was shared with the vestry.

Audit Committee Report Review – Jordan Medeiros

- The vestry reviewed the audit report. There was no question about the document as emailed.

Old Business

New Business

Worship Committee Report ~Judy Dye

- Judy asked for any comments or questions about documents emailed regarding worship services with Rev. Sandra.

Next Meeting – November 11, 2020 – following Evening Prayer

Closing Prayer: *Almighty God, giver of every good gift: look graciously on your Church, and so guide the minds of those who shall choose a rector for this parish, that we may receive a faithful pastor, who will care for your people and equip us for our ministries; through Jesus Christ our Lord. Amen.*

St. Mark's Episcopal Church—Troy, Alabama
Vestry Meeting Minutes
November 4, 2020

Opening Prayer: *Direct us, O Lord, in all our doings with thy most gracious favor, and further us with thy continual help; that in all our works begun, continued, and ended in thee, we may glorify thy holy Name, and finally, by the mercy, obtain everlasting life; through Jesus Christ our Lord. Amen.*

Concerns were shared about the food committee beginning to bring food again to those that are sick.

Devotional – Diane Porter

Members in attendance: Judy Dye, Natalie Bryant, Joanna Taylor, Diane Porter, Ann Hart, Suzanne Price, Jordan Medeiros, Kathy Omasta, and Jean Orendorff

Approval of Minutes of Past Minutes – accomplished on line

Announcements

Thanks for Sunday's service

Time for next meeting – depends upon whether or not we continue Evening Prayer on Wednesdays

Search Committee Update – Joanna Taylor

The search committee's work to complete the parish survey results report and the parish profile was shared with the vestry.

Discussion of Rector compensation packet—we will offer what Fr. Curt was given, and Rev. Massey will be sure candidates know that it is negotiable

Treasurer's Report –Diane Porter

Spreadsheet year to date was provided

Treasurer shared a copy of the updated Compensation, Housing, and Benefits pages of the OTM Parish Profile and offered explanations of each item in the document.

Junior Warden's Report – Natalie Patterson

Caleb Dawson met with insurance adjustor, and the adjustor thoroughly inspected the roof. The quote in hand was provided to the adjustor.

Dan Dawson is getting estimates for flooring in the restroom at Seabury house.

Food Pantry Report – Suzanne Price

3,000 pounds of food have been given out of the Seabury House food pantry since COVID began

12,000 pounds of food total have been given out from CHCHC, Boys and Girls Club, and Seabury House since COVID began

Memorial Fund Report – Kathy Omasta

Rally Day Committee Report – Joanna Taylor

While some additional parishioners have reached out to serve since the October vestry meeting, there are not nearly enough people signed up to serve as LEM, crucifer, lectors, or ushers. At the present, the same people will be scheduled to serve in varying capacities each week.

Suggestion made for any vestry member currently leaving home for work/school volunteer to serve and for all vestry members to call members who may be willing to serve and email Joanna with names of those volunteering.

Audit Committee Report Review - Jordan Medeiros

Old Business

Thank you to Nigel & Dan—gift certificate from vestry members to local restaurant

New Business

Thanksgiving cards—Judy will send

Communion after Sunday services—volunteers will be solicited

Annual parish meeting—no vestry elections will be held due to rector transition

Thanksgiving service—service will not be held

Christmas services—10:30PM Service for Christmas was approved. There was discussion of possibly continuing with the 5:30 family service as well. After further email discussion, the vestry decided to add the 5:30 in addition to the 10:30 service on Christmas Eve

Communion—go to the altar

Next Meeting - December 8 - 5:00 PM

Closing Prayer: *Almighty God, giver of every good gift: look graciously on your Church, and so guide the minds of those who shall choose a rector for this parish, that we may receive a faithful pastor, who will care for your people and equip us for our ministries; through Jesus Christ our Lord. Amen.*

In attendance: Diane Porter, Kathy Omasta, Suzanne Price, Jean Orendorff, Ann Hart, Jordan Medeiros, Natalie Bryant (via phone), and Joanna Taylor

Diane Porter led the meeting in Judy Dye's absence and Natalie Bryant's virtual attendance.

The meeting opened with a prayer.

Presentation – Bob Whitson – Proposal for Long-Term Facilities Planning Committee

- The proposed committee would look at the goals of the parish and how the long-term planning of our facilities could help us better reach those goals. The self-study just done for our search could serve as a starting point to look at who we are, where we'd like to go, and how our facilities planning can help us reach the goals.

Devotional – Kathy Omasta

Approval of Minutes of Past Minutes – accomplished online

Procedure for approving minutes going forward

- Approved

Search Committee Update – Joanna Taylor

- Interviews are the next step

Treasurer's Report –Diane Porter

- Large increase in food pantry donations
- Cetera Account was closed and moved to memorial fund
- 28 pledges for a total of \$148,780 to date for next year's budget

Junior Warden's Report – Natalie Patterson

- Insurance company will pay for roof to be redone on church and parish hall
- \$60,000 check was sent but not deposited until a roofing company is chosen and proposal is accepted

Presentation – Adam from Guyette Roofing

- 3 options:
 - GAF Slateline Designer Shingles - \$115,000.00
 - Recommended from the company; will look most similar to what is on the roof now
 - GAF Timberline HDZ Architectural Shingles - \$105,000.00
 - Davinci Bellaforte Imitation Slate - \$175,000.00
- Company has had success sharing with insurance companies the unique properties of roofs like ours and getting the insurance company to pay the additional costs associated with asbestos abatement and deckover to bring the roof to code. The new deckover will require the flashing to be replaced.

Food Pantry Report – Suzanne Price

- \$1000 from OCAP
- \$700 from TRMC

- \$500 from friends
- CHHS 350 pounds of food as well as food donated from Flowing Brook Counseling
- Seabury House - 4000 pounds given out since pandemic began
- Need: more volunteers to move food from Montgomery with trailer
- Need: peanut butter - They have reached out to Golden Boy

Old Business

- Thanks to those who worked on Seabury bathroom and pine straw work

Quick Announcements

- BSA form from Joel - legal form from the time
- Annual Meeting - Sunday
- Christmas Services
 - in the What's Happening

Next Meeting - January 13, 2021 - 5:00 pm